

LOS ANGELES

MASTER CHORALE

LOS ANGELES MASTER CHORALE – MUSIC EDUCATION INTERN

Part-time, \$17.87/hour, 15-20 hours a week

Internship Timeframe: September 2, 2025 – February 27, 2026

Applications due by July 30, 2025

DESCRIPTION

The Music Education Intern at Los Angeles Master Chorale will support the Chorale's award-winning choral music instruction programs – Voices Within, Oratorio Project, High School Choir Festival, and the new Youth Chorus LA – in the 2025-26 academic year. The intern will work approximately 20 hours per week from September 2025 through February 2026. Work will be performed in the office, at school partner sites, and remotely, in a hybrid work model. The intern will assist at education and community engagement events and concerts throughout LA County.

DUTIES

Event Support:

Youth Chorus Los Angeles (YCLA) rehearsal and performance days, High School Choir Festival (HSCF) Director's Workshop and other associated festival activity, Invited Dress Rehearsals, Voices Within dress rehearsals and culmination activities, Oratorio Project support for the program retreat, production week and culmination activity.

- Assist in organizing participant materials at onset of school residencies.
- Assist in setting up and tearing down event spaces for education and community engagement activities.
- Assist with participant sign-in and material distribution at education & community engagement events.
- Other general support and assistance at education and community engagement events (could include assistance at specific rehearsals that

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support education department culmination activity; greeting guests; directing attendees and audience members; distributing programs / materials.)

- Assist in capturing content for social media platforms as directed.

Research Assistance:

- Compile a list of potential schools for possible future HSCF participation.
- Assist in gathering information in support of our education programs.
- Create a list of possible local events to help recruit students for our new youth chorus.

QUALIFICATIONS

- Passion for music education
- Bilingual English / Spanish
- Comfortable interacting with diverse populations
- Exceptional organization skills
- Discretion and sound judgement when handling personal information from students and families.
- Excellent communication ability, including writing and listening skills.
- Proficiency in Microsoft Office Suite
- Excellent time management skills
- Comfortable utilizing social media platforms

Internship Learning Objectives

- Gain organizational skills, planning skills, problem solving skills, project management skills and communication skills.
- Gain knowledge of LA Master Chorale education curricula, operations, and events.
- Opportunity to learn from experienced administrators, arts educators, and artists in better understanding arts education delivery, program design, and arts management.
- Gain hands-on experience with a high-level non-profit arts organization.

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- Opportunity to network with individuals from our partner schools, professional musicians, and arts leaders in the vibrant Los Angeles community.

HOW TO APPLY

Please submit the [application form found here](#), attach (upload) your resume and cover letter, formatted in either Word or as a PDF document. The file name should include the words Music Education Intern. In your cover letter, please explain your motivation for pursuing an internship with the Los Angeles Master Chorale, and how doing so aligns with your career or life goals.

Email jmeza@lmasterchorale.org if you have any questions. Please, no texts or phone calls.